



## **REPORT DISPUTE NOTIFICATION FORM**

If you wish to dispute the accuracy of any information contained within a criminal background check report completed on you by InfoCheckUSA, please complete Section A and B below:

### **Section A.**

Please check one of the following reasons this report was conducted:

- Consumer Report - search conducted on yourself.
  - Investigative Consumer Report: search requested by (company name) \_\_\_\_\_ for employment purposes.
  - Other:
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### **Section B.**

Please mail to us at:

InfoCheckUSA.com  
13820 Old St. Augustine Rd. Suite 113-151  
Jacksonville, FL 32258

OR Fax to: **1-888-827-4468**

**The following required information, so we may begin the dispute resolution process:**

- A signed copy of this Dispute Notification Form. Be sure to describe the incorrect information in the space provided at bottom of this form.
- A copy of a state issued picture identification (driver's license, etc.)
- A copy of any court documents supporting the information being disputed.

We will contact you after we are in receipt of this information to inform you of the status of your dispute.

If you have any further questions, please contact the InfoCheckUSA Dispute Department at: **support@infocheckusa.com**

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LAST NAME                                      FIRST NAME                                      MIDDLE NAME

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ADDRESS                                      CITY                                      STATE                                      ZIP CODE

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DAYTIME PHONE #                                      EVENING PHONE #

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SOCIAL SECURITY NUMBER                                      BIRTH DATE

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DRIVER'S LICENSE NUMBER                      STATE                                      EMAIL ADDRESS

My signature below authorizes InfoCheckUSA to begin the disclosure process in connection with a consumer report or investigative consumer report, which was prepared on me by InfoCheckUSA.

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SIGNATURE                                      DATE

**Please identify all information that you believe is incorrect on your InfoCheckUSA criminal background check report (Please Print):**