Criminal Risk

Reduce the risk of the unknown. Start with our Order Builder service which uses candidate data such as name, date of birth and Social Security Number to immediatly generate a recommended criminal history order. Continue with database searches and county, state or federal Criminal Court Searches to help reduce violence, theft and fraud while protecting the

Multi-Jurisdictional Criminal History Databases

ADP offers two Multi-Jurisdictional Criminal History Database products: CrimLink® + National Sex Offender Registry and basic CrimLink.® Both of these searches enable you to quickly screen candidates against more than 300 million criminal court records from across the United States. These products apply ADP's proprietary logic to match information based upon personal identifiers such as first name, middle name, last name, date of birth and Social Security Number to reveal possible criminal offenses. If you want Sex Offender Registry information included in your criminal history database search, choose CrimLink® + National Sex Offender Registry, otherwise our basic CrimLink® product should meet your needs.

Information Reported: (if available)
- Offenses
- Case number
- Date of offense, arrest or filing
- Physical description
- County convicted
- Sentence length
- Aliases
- Disposition

Average Turnaround Time: Instant

Availability: Courts and/or Corrections Information = 37 states, plus District of Columbia
Multi-State Sex & Violent Offender = 50 states, plus District of Columbia *(available in CrimLink® + National Sex Offender Registry only)*

Sources:
- State Courts and/or Departments of Corrections
- Connecticut and Virginia Traffic Courts
- Multi-state Sex and Violent Offender Database *(CrimLink® + National Sex Offender Registry only)*
- County Courts
- Office of Foreign Assets Control

Data Elements to Process Order:
- Applicant full name, including middle name
- Applicant Social Security Number
- Applicant date of birth

How to Use:
Multi-Jurisdictional Criminal History Databases should be used as an initial screen that provides a broad summary of an candidate's criminal record. For the most complete picture about your candidates, ADP also recommends completing additional Criminal Court Searches.

Why Use?
Multi-Jurisdictional Criminal History Databases are your answer for a fast screening solution that can save you time and money.

Criminal Court Searches

The perfect place to look for information to evaluate the integrity and trustworthiness of your candidates is in their past. ADP serves as your single resource for up-to-date county, state and federal criminal court records. Standard reports cover the last seven years. You may also order extended reports covering a minimum of 10 years of criminal activity.

Information Reported:

- Case/file number
- Type of offense
- Date of offense, arrest or filing
- Disposition (if available)

Data Elements to Process Order:

- Applicant full name, including middle name
- Applicant Social Security Number
- Signed release forms (when required by state law)
- Applicant date of birth
- Applicant gender and race (when noted)

Average Turnaround Time: 80% of orders are completed in 3 business days or less

Why Use?
Reduce hiring liabilities by knowing the whole story behind every applicant.

County Searches - County searches offer the most specific, up-to-date information available. Felony records are available, describing major offenses that are usually punishable by one or more years of imprisonment. Clients may also order misdemeanor reports (where available) to find out about lesser, but nonetheless serious crimes that resulted in fines or minimal jail time.

Availability:

Felony Records:	All 3,187 U.S. Counties, Puerto Rico, U.S. Virgin Islands
Misdemeanor Records:	Majority of U.S. Counties
Felony and Misdemeanor Records:	96% of U.S. Counties, 35 Metro Areas

Source: County Courts

State Searches - Informs you of felony and misdemeanor offenses applicants may have committed in a particular state.

Availability: 41 states, District of Columbia

Source: State Police or State Bureaus of Investigation

Federal Searches - The primary offenses covered under the federal offenses reveal applicants who violated immigration laws, committed fraud, or were convicted of weapons violations or drug trafficking.

Availability: Nationwide

Source: U.S. District Courts

Massachusetts Restricted CORI Records

ADP provides access to Massachusetts Restricted CORI Records, which describe felonies, misdemeanors and pending records. Clients with state-provided authorization numbers may order the following types of Massachusetts Restricted CORI Records:

1. **Restricted CORI** - reports felony and misdemeanor convictions and pending cases for the last 10 years.

2. **Massachusetts Statewide Criminal Court Records** - ADP also offers Massachusetts Statewide Criminal Court Records, which do not require an authorization code.

Information Reported:
- Felony/misdemeanor convictions and pending records
- Case number
- Offense date
- County convicted
- Offense

Average Turnaround Time: 10-13 business days

Availability: Massachusetts

Source: Massachusetts Criminal History Systems Board

Data Elements to Process Order:
- Applicant full name, including middle initial
- Applicant Social Security Number
- Applicant gender
- Applicant date of birth
- Five digit authorization code
- Signed state release form

Why Use?
Helps Massachusetts approved parties hire the best applicants for work in the healthcare and education industries as well as other positions of trust.

Wants and Warrants Search

Find out if there are any outstanding wants or warrants for your applicant's arrest with ADP's Wants and Warrants Search.

Information Reported:
- Agency who issued warrant
- Issuing state
- Agency phone number
- Warrant number

Average Turnaround Time: 80% of orders are completed in 3 business days or less

Availability: Nationwide

Source: Georgia Crime Information Center - Wants and Warrants

Data Elements to Process Order:
- Applicant full name, including middle initial
- Applicant Social Security Number
- State specific signed release form
- Applicant date of birth
- Applicant's gender and race (when noted)

Why Use?
Helps you avoid hiring one of America's most wanted criminals.